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Content Excerpt

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Guide to Gazette Name Change in Gurgaon
Introduction to Gazette Name Change in Gurgaon
Changing your name is a big personal decision. Imagine a person named Sagar from Gurgaon who works in a private company. There was a spelling mistake in his surname on his certificates. Because of this small error, he kept facing problems in job verification and even with his bank account. After some research, he understood that the name change process in Gurgaon through the Gazette of India is...

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H2 Introduction to Gazette Name Change in Gurgaon Changing your name is a big personal decision. Imagine a person named Sagar from Gurgaon who works in a private company. There was a spelling mistake in his surname on his certificates. Because of this small error, he kept facing problems in job verification and even with his bank account. After som...
H2 Quick Facts – Gazette Name Change in Gurgaon Fact Details Processing Time Usually 30–45 days (including Gazette publication) Service Cost Starting around Rs 999 (for affidavit, newspaper ad & filing support) Authority Gazette of India – Central Government Eligibility Any Indian citizen (adult or minor through parent/guardian) Validity Permanen...
H2 What is a Gazette Name Change? A legal name change means that your old name is officially replaced by a new name in all government and legal records. After the process is approved, your new name appears on important documents such as: Aadhaar Card PAN Card Passport Voter ID Driving Licence Bank Accounts & Passbooks Property Paper...
H2 Why Do We Change Our Name? Many people are not satisfied with the name printed on their 10th or 12th marksheet or other documents, but they are confused about how to change it. They think the process is very tough or they do not know that change is even possible. Actually, the process is straightforward if you follow the corr...
H2 Common Reasons for Gazette Name Change in Gurgaon

People in Gurgaon apply for name changes for many different reasons. Here are some of the most common ones: Spelling mistake in the birth certificate Error or mismatch in school certificate Spelling mistakes in Aadhaar, PAN or other ID proofs Name change after marriage (usually women adopting husband...

H2 Why is Gazette Notification Important?

The Gazette is the only officially recognized proof of a legal name change in India. Without Gazette notification, many authorities may refuse to update your name on Aadhaar, PAN, Passport or Voter ID. The Gazette creates a permanent public record of your new identity that is valid throughout your life...

H2 Legal Framework and Official Guidelines for Name Change

The name change process in Delhi does not run on random rules. It follows clear guidelines issued by the Government of India through the Department of Publication and other concerned authorities. The Official Gazette works as a central record where all approved name changes are published. When you apply...

H2 Who Can Apply for Gazette Name Change in Gurgaon?

Almost any Indian citizen can apply for a name change, as long as the reason is genuine and not for any illegal purpose. Adults (18 years & above) – For correction, marriage, divorce, numerology or personal reasons. Parents / Guardians – Can apply on behalf of minors (below 18 years) to correct spelling...

H2 Eligibility for Gazette Name Change in Gurgaon

To apply for a name change through the Gurgaon Gazette / Central Government Gazette, you must satisfy these basic conditions: You should be an Indian citizen. You must have valid government-approved ID proof (such as Aadhaar, PAN, Passport, Voter ID or Driving License). You should have a clear, genuine reason...

H2 Documents Required for Gazette Name Change in Gurgaon

Here is a typical list of documents needed for the name change process in Gurgaon: Copy of Aadhaar Card Copy of PAN Card Two to three recent passport-size photographs Any government ID with old name (Voter ID, Passport, Driving Licence etc.) Address proof such as electricity bill, water bill, rent agreement...

H2 Step-by-Step Gazette Name Change Procedure in Gurgaon

The legal name change process in Gurgaon has a few compulsory steps. Once you follow all of them correctly, your new name will be printed in the Official Gazette of India. After that, you can update the new name in Aadhaar, PAN, passport, bank accounts and all other documents. Broadly, there are three main steps...

H3 Step 1: Prepare a Name Change Affidavit

The first and most crucial step is preparing a proper name change affidavit. This is a legal statement made on stamp paper which clearly explains your old name, new name and the reason for change. Everyone who wants to change their name must prepare this affidavit. Without it, the application will not be accepted...

H3 Name Change Affidavit Assistance

The name change process in India always starts with the right affidavit. Many people make mistakes in the format or wording, which later creates issues at the Gazette or during school, passport or Aadhaar corrections. Professional name change service providers help you: Draft the affidavit with correct format and wording...

H3 Step 2: Publish Newspaper Advertisement

Once your affidavit is ready, the second step is to inform the public by publishing an advertisement about your name change in newspapers. This is done for transparency and to give an opportunity for anyone to object, if there is any genuine reason. In almost all cases, you must publish your name change advertisement in a newspaper...

H3 Newspaper Publication – Practical Guidance

After your affidavit is complete, newspaper publication is the next legal requirement. The law expects you to publish your name change in two newspapers – one vernacular/local language and one national or widely circulated English daily. Many people are confused about: Which newspapers to choose? What format?...

H3 Step 3: Gazette Notification (Final Step)

After the affidavit and newspaper advertisements, the final and most important step is getting your name published in the Official Gazette of India. Once your name appears there, your new name is treated as your legal name across India. Typical name change process in Gurgaon for Gazette notification...

H3 Gazette Notification – Support & Sample Entry

Gazette notification is the final proof of your name change. Once your name is printed in the Gazette, you can use that notification to correct or update your name in: 10th and 12th marksheets CBSE or state board certificates Passport records PAN card and Aadhaar Bank, insurance and property documents...

H2 Timeline for Gazette Name Change in Gurgaon

Affidavit Preparation: Usually done on the same day Newspaper Publication: 2–3 working days (depending on newspaper schedule) Gazette Approval & Publication: Around 30–45 days in normal cases Total Approximate Duration: Around 45 days for the entire procedure, from affidavit to Gazette copy.

H2 Name Change Fees in Gurgaon

The total cost of a legal name change in Gurgaon is generally much lower than typical lawyer fees. A common breakup looks like this: Government Fee (normal): Around ₹1,100 to ₹1,500 for adults (may vary) Government Fee (tatkal / urgent, if available): Additional charges may be applicable for faster...

H2 Central Government Gazette Office for Gurgaon Citizens

The Gazette notifications for name change are managed by the Department of Publication, Government of India. People living in Gurgaon generally apply through the Central Government Gazette system. The Government Gazette office is located in the Civil Lines area of Delhi (PIN code 110054). Depending...

H2 Benefits of Legal Name Change in Gurgaon

Completing your name change through the proper legal process has many advantages: Official recognition of your new name all over India Easy updates in Aadhaar, PAN, Passport and other IDs Permanent record in the Gazette of India, which is valid for life Smoother handling of jobs, background verification...

H2 Special Cases of Gazette Name Change in Gurgaon

Generally, the basic process stays the same for everyone (affidavit, newspaper advertisement, Gazette). However, certain special cases need some extra documents.

H3 1. Name Change after Marriage in Gurgaon

Many women in Gurgaon choose to add or adopt their husband's surname after marriage. To make this valid everywhere, some additional documents are required along with the standard steps. Marriage certificate issued by the marriage registrar Joint affidavit signed by both husband and wife confirming t...

H3 2. Name Change after Divorce in Gurgaon

After divorce, some people prefer to go back to their maiden name or choose a new name entirely. In such cases, legal proof of divorce is essential. Certified copy of divorce decree from the family court Affidavit for name change stating whether it is for restoring the maiden name or adopting a new...

H3 3. Minor's Name Change in Gurgaon

For children, the parent or legal guardian has to file the application. Birth certificate of the child issued by MCD or appropriate municipal authority School records such as transfer certificate, report card etc. (if the child is already in school) ID proof of parent (Aadhaar, PAN or similar) Once...

H3 4. NRI Name Change in Gurgaon

Non-Resident Indians (NRIs) who wish to change their name usually have to involve the Indian Embassy or Consulate in the country where they live. Affidavit or name change deed attested by the Indian Embassy/High Commission Passport and other ID proofs (Aadhaar or PAN if available) Forwarding of attes...

H3 5. Name Change in Education Certificates and Marksheet Corrections in Gurgaon

Many students face big problems when there is a name mistake in their 10th or 12th marksheet or other educational certificates. For correction, educational boards usually ask for: Proper name change affidavit Newspaper advertisements Gazette notification of name change With correct documents and gui...

H2 Real-Life Experiences and Common Mistakes in Name Change

Every year, a lot of people in Gurgaon try to change or correct their name, but many of them face delays only because of small and avoidable mistakes. A few simple examples will help you understand this better. Some people prepare the affidavit but forget to mention their full address or write the r...

H2 Online vs Offline Gazette Name Change Process in Gurgaon

In Gurgaon, name change can be done through both online-supported and offline/manual methods. The basic steps (affidavit, newspaper ad, Gazette) remain common, but the mode of submission and convenience differ. Factor Online Name Change in Gurgaon Offline Name Change in Gurgaon Convenience Submit fo...

H2 Rules and Limitations in Legal Name Change

Although the Indian Constitution allows citizens to choose or change their name, there are some clear restrictions: You cannot change your name only to hide your identity or run away from your past. You cannot change your name just to avoid repayment of loans, legal action or liabilities. You cannot...

H2 Services Related to Name Change in Gurgaon

Different professional service providers in Gurgaon and across India offer support for: Changing full name Correcting spelling of name Adding or changing surname Birth certificate name correction Preparing name change affidavits Surname change after marriage Name change in education certificates Nam...

H2 Why Choose “NameChangePoint” for Name Change in Gurgaon?

Although anyone can try to complete the name change process on their own, most people get stuck in small technical points such as format, spelling, or document combinations. NameChangePoint helps you save time, effort and confusion by handling the process in a systematic way. With NameChangePoint, y...

H2 How to Book Name Change Assistance

If you do not want to handle the entire work yourself, you can take help from a professional name change service provider. Normally, the process looks like this: Call or WhatsApp the support team Share your documents through email or WhatsApp Pay the service fee (for example, around Rs 999) through...

H2 Conclusion

The name change process in Gurgaon is completely legal and fairly straightforward when you follow the correct steps. By preparing a proper affidavit, publishing a clear newspaper advertisement and completing the Gazette notification, you can make your new name your permanent legal identity. With the...

H2 FAQs

Q. How long does the name change process take? + The Gazette publication usually takes around 30–45 days. The complete process from affidavit to Gazette copy takes about 45 days in most cases. Q. Do I need to visit any government office in Gurgaon? + No. The entire name change process can be complet...

H2 Name Change in India

Full Content

Skip to content Guide to Gazette Name Change in Gurgaon Introduction to Gazette Name Change in Gurgaon Changing your name is a big personal decision. Imagine a person named Sagar from Gurgaon who works in a private company. There was a spelling mistake in his surname on his certificates. Because of this small error, he kept facing problems in job verification and even with his bank account. After some research, he understood that the name change process in Gurgaon through the Gazette of India is simple, legal and not very expensive. Every year, thousands of people like him correct the spelling of their names, change their surname after marriage or adopt a completely new name. The best part – with professional name change services, the process can start from just around Rs 999, and you don't have to keep visiting government offices again and again. In this blog, you will get a complete step-by-step guide for name change in Gurgaon – who is eligible, which documents are required, what is the full procedure, how much it costs, what mistakes to avoid and common FAQs. By the end, you will clearly understand how to complete your name change without stress. Quick Facts – Gazette Name Change in Gurgaon Fact Details Processing Time Usually 30–45 days (including Gazette publication) Service Cost Starting around Rs 999 (for affidavit, newspaper ad & filing support) Authority Gazette of India – Central Government Eligibility Any Indian citizen (adult or minor through parent/guardian) Validity Permanent & accepted for Aadhaar, PAN, Passport, Bank, Voter ID etc. What is a Gazette Name Change? A legal name change means that your old name is officially replaced by a new name in all government and legal records. After the process is approved, your new name appears on important documents such as: Aadhaar Card PAN Card Passport Voter ID Driving Licence Bank Accounts & Passbooks Property Papers School, College and University Certificates In simple words, a name change means updating your identity officially everywhere. This can be as small as changing one letter or as big as changing your full name, adding initials or changing your surname after marriage or adoption. Your new name becomes legally permanent when it is printed in the Official Gazette of India. The Gazette is an official government publication. It acts as the final proof that your name has been changed under law. Without Gazette notification, most departments will not accept the change in your documents. Example: Old Name: Priya Sharma New

Name: Priya Verma Once the new name "Priya Verma" is published in the Gazette, she can use this name for all updates in Aadhaar, PAN, passport and other records. This makes the name change legally valid across India and even for many purposes abroad.

Why Do We Change Our Name?

Many people are not satisfied with the name printed on their 10th or 12th marksheet or other documents, but they are confused about how to change it. They think the process is very tough or they do not know that change is even possible. Actually, the process is straightforward if you follow the correct steps. A very common and legal method of changing your name in India is through Gazette notification. People often search on the internet for "Gazette name change format", "name change fees in gurgaon" or "how to change name in marksheet". Still, they do not get clear guidance. With professional assistance, things become easier. Experts can help you with everything – from drafting the name change affidavit, to publishing your newspaper advertisement, to filing your name change application in the Central Government Gazette for Delhi. Change your name legally through the Official Gazette with expert assistance. Get complete guidance from documentation to final publication.

Start Name Change Process × Talk to Lawyer Avail 80% discount City *Select *Select

Andhra Pradesh Arunachal Pradesh Assam Bihar Chhattisgarh Goa Gujarat Haryana Himachal Pradesh Jharkhand Karnataka Kerala Madhya Pradesh Maharashtra Manipur Meghalaya Mizoram Nagaland Odisha Punjab Rajasthan Sikkim Tamil Nadu Telangana Tripura Uttarakhand West Bengal

Submit Common Reasons for Gazette Name Change in Gurgaon

People in gurgaon apply for name changes for many different reasons. Here are some of the most common ones:

- Spelling mistake in the birth certificate
- Error or mismatch in school certificate
- Spelling mistakes in Aadhaar, PAN or other ID proofs
- Name change after marriage (usually women adopting husband's surname or adding it)
- Name change after divorce (restoring maiden name or choosing a new name)
- Religious conversion or adopting a spiritual name
- Change of religion and matching name with new faith
- Astrology or numerology based change
- Correcting spelling errors across multiple documents
- Adoption cases, where a child gets the adoptive family's surname
- Changing surname for social, cultural or family reasons
- Gender change / updating name after gender transition
- Simply not liking your current name and wanting a fresh identity
- Legal name change for future career, branding or personal purpose
- Name change in educational certificates and marksheets

Case Study: A software engineer from gurgaon found a spelling mistake in his name on his passport. When he applied for a visa, the embassy rejected the application because the name on the passport and other records did not match exactly. After he completed the proper Gazette name change process and corrected the name in all documents, his passport was updated without any issue and his visa was approved smoothly.

Why is Gazette Notification Important?

The Gazette is the only officially recognized proof of a legal name change in India. Without Gazette notification, many authorities may refuse to update your name on Aadhaar, PAN, Passport or Voter ID. The Gazette creates a permanent public record of your new identity that is valid throughout your life. In India, your name change application is submitted to the concerned government printing department, commonly called the Government Printing Press – Gazette of India. Once they publish your changed name in the Gazette, a formal notification is issued. This notification confirms that the name change process is complete and all government and private departments should accept your new name for future records.

Legal Framework and Official Guidelines for Name Change

The name change process in Delhi does not run on random rules. It follows clear guidelines issued by the Government of India through the Department of Publication and other concerned authorities. The Official Gazette works as a central record where all approved name changes are published. When you apply for a name change, your application is processed as per these official instructions. The format of the affidavit, the requirement for newspaper publication and the way your details are printed in the Gazette are all based on standard government norms. This is why it is very important that your documents match these guidelines properly. Once your new name is printed in the Gazette, it becomes an official public record. Different departments like Aadhaar, PAN, Passport, banks, education boards and other authorities rely on this Gazette notification as confirmation that your name has been changed under the law. Because of this, one correctly done Gazette process can solve name mismatch issues in multiple documents at the same time. If any step is not done correctly or does not follow the required format, your application can get delayed or kept pending. That is why many people prefer to follow the process with expert guidance, so every document is prepared exactly as per the legal requirements.

Who Can Apply for Gazette Name Change in Gurgaon?

Almost any Indian citizen can apply for a name change, as long as the reason is genuine and not for any illegal purpose.

- Adults (18 years & above) – For correction, marriage, divorce, numerology or personal reasons.
- Parents / Guardians – Can apply on behalf of minors (below 18 years) to correct spelling or change name in school and government records.
- Married Women – To adopt husband's surname, add middle name or change the way their name appears in documents.
- Divorced Individuals – To restore their maiden name or adopt a new name after divorce.
- Any person with errors in documents – Spelling mistakes, missing initials, or mismatch between different IDs.
- Husband, wife or any family member – Anyone can change their own name at any stage of life by following the legal process.

Important: You cannot use the Gazette name change facility to hide criminal records, run away from loans or liabilities, or misuse it for fraud or impersonation. Make your Gazette Name Change process simple and stress-free. Our legal team ensures accurate paperwork and fast approval.

Talk to Gazette Expert × Talk to Lawyer Avail 80% discount City *Select *Select

Andhra Pradesh Arunachal Pradesh Assam Bihar Chhattisgarh Goa Gujarat Haryana Himachal Pradesh Jharkhand Karnataka Kerala Madhya Pradesh Maharashtra Manipur Meghalaya Mizoram Nagaland Odisha Punjab Rajasthan Sikkim Tamil Nadu Telangana Tripura Uttarakhand West Bengal

Submit Eligibility for Gazette Name Change in Gurgaon

To apply for a name change through the Gurgaon Gazette / Central Government Gazette, you must satisfy these basic conditions:

- You should be an Indian citizen.
- You must have valid government-approved ID proof (such as Aadhaar, PAN, Passport, Voter ID or Driving License).
- You should have a clear, genuine reason for changing your name. It should not be for illegal or dishonest purposes.
- If you are applying for a minor (below 18), the parent or legal guardian must apply, and the child's birth certificate and ID proofs are required.

In case of a minor,

generally the parent/guardian may be required to visit the concerned office if asked. Pro Tip: Keep both original documents and scanned soft copies ready before starting the process. This will help you complete the name change smoothly and avoid delays.

Documents Required for Gazette Name Change in Gurgaon Here is a typical list of documents needed for the name change process in Gurgaon: Copy of Aadhaar Card Copy of PAN Card Two to three recent passport-size photographs Any government ID with old name (Voter ID, Passport, Driving Licence etc.) Address proof such as electricity bill, water bill, rent agreement, etc. Marriage certificate (for name change after marriage) Divorce decree (if name change is after divorce) Birth certificate (compulsory for minors) Notarized name change affidavit (hard copy) Hard copies of newspaper publications with name change advertisement Duly filled name change form in the prescribed format (hard copy) Digital CD / pen drive containing soft copy of the name change specimen as required by the Gazette Deed for name change if you are a government employee (as per relevant rules) If you are living abroad, the required deed/affidavit attested by the Indian Embassy or High Commission Scanned soft copies of all important documents for online submission where needed Important Tip: Make sure your photocopies are clear and all digital scans are readable. Blurry or incomplete copies can lead to your application being kept pending or rejected. Official Gazette Name Change made easy with reliable documentation support. Trusted experts helping thousands with legal name change procedures. Avail 80% Discount × Talk to Lawyer Avail 80% discount City *Select *Select Andhra Pradesh Arunachal Pradesh Assam Bihar Chhattisgarh Goa Gujarat Haryana Himachal Pradesh Jharkhand Karnataka Kerala Madhya Pradesh Maharashtra Manipur Meghalaya Mizoram Nagaland Odisha Punjab Rajasthan Sikkim Tamil Nadu Telangana Tripura Uttar Pradesh Uttarakhand West Bengal Submit Know More:-

Name Change in Birth Certificate in Delhi Step-by-Step Gazette Name Change Procedure in Gurgaon

The legal name change process in Gurgaon has a few compulsory steps. Once you follow all of them correctly, your new name will be printed in the Official Gazette of India. After that, you can update the new name in Aadhaar, PAN, passport, bank accounts and all other documents. Broadly, there are three key stages: Name Change Affidavit Newspaper Advertisement Gazette Notification

Step 1: Prepare a Name Change Affidavit

The first and most crucial step is preparing a proper name change affidavit. This is a legal statement made on stamp paper which clearly explains your old name, new name and the reason for change. Everyone who wants to change their name must prepare this affidavit. Without it, the application will not be accepted. Important points for the affidavit: It should be made on non-judicial stamp paper (commonly Rs 20, or as per local requirement). It must clearly mention your old name and your new name. You should write the specific reason for the name change (for example: spelling correction, after marriage, after divorce, numerology, etc.). Include personal details like date of birth, father's or husband's name, full address and age proof details. Get it signed and attested by a notary public or a first-class magistrate. This affidavit becomes your first and main proof that you have officially decided to change your name.

Name Change Affidavit Assistance

The name change process in India always starts with the right affidavit. Many people make mistakes in the format or wording, which later creates issues at the Gazette or during school, passport or Aadhaar corrections. Professional name change service providers help you: Draft the affidavit with correct legal language Include all required personal details (current name, new name, father's/husband's name, address, reason for change) Get the affidavit properly notarized Use the same details later for newspaper ads, Gazette form, and educational document corrections A properly drafted and notarized affidavit becomes the foundation for updating your name in all official records including government IDs, CBSE/board certificates and legal papers.

Step 2: Publish Newspaper Advertisement

Once your affidavit is ready, the second step is to inform the public by publishing an advertisement about your name change in newspapers. This is done for transparency and to give an opportunity for anyone to object, if there is any genuine reason. In almost all cases, you must publish your name change notice in two newspapers: One newspaper in the local/regional language (for example, a Hindi newspaper in Gurgaon) One leading English newspaper Key points to include in the advertisement: Your old name Your new name Date on which the affidavit was made Your full residential address Your age (especially important in case of minors) Name of father or husband Name and details of the notary who attested the affidavit Before sending the ad for printing, cross-check every spelling carefully. Even a small mistake can cause problems during Gazette processing and may force you to repeat the steps.

Newspaper Publication – Practical Guidance

After your affidavit is complete, newspaper publication is the next legal requirement. The law expects you to publish your name change in two newspapers – one vernacular/local language and one national or widely circulated English daily. Many people are confused about: Which newspapers to choose What exact format to use How to ensure that the ad matches the affidavit and Gazette requirements Professional services can help you with: Selecting approved or commonly accepted newspapers (for example, popular Hindi and English dailies used in Gurgaon) Drafting an error-free advertisement that matches your affidavit details exactly Getting multiple copies of the newspapers for your records, Gazette filing and for school/university/passport offices later Providing both physical and digital copies of the published ad A standard name change advertisement often looks like this: "I, [OLD NAME], son/daughter of [FATHER'S NAME], residing at [FULL ADDRESS], have changed my name to [NEW NAME] as per affidavit sworn before [NOTARY NAME] on [DATE]. Hereafter, I shall be known as [NEW NAME] for all purposes." This publication is very important for later corrections in 10th/12th marksheets, university documents and all government IDs like PAN, Aadhaar and passport.

Step 3: Gazette Notification (Final Step)

After the affidavit and newspaper advertisements, the final and most important step is getting your name published in the Official Gazette of India. Once your name appears there, your new name is treated as your legal name across India.

Typical name change process in Gurgaon for Gazette notification:

Prepare the affidavit on non-judicial stamp paper and notarize it. Publish the name change ad in the required newspapers. Collect all required ID proofs and documents. Fill the prescribed name change form for Gazette. Prepare a digital CD or soft copy of the name change specimen as per format. Attach passport-size photographs and self-attested ID proofs. Make a Demand Draft (DD) of the required government fee in favour of the

Controller of Publications, Delhi (for example, around Rs 1100 for adults and Rs 1700 for minors, as applicable). Send all documents by post or submit them as per the current procedure of the Department of Publication. Usually, the following documents are sent to the Department of Publication for name change: Hard copy of duly notarized name change affidavit For people living abroad, deed/affidavit attested by the Indian Embassy or Indian High Commission Original newspaper clippings (both local language and English) Duly filled name change application form in the correct format Soft copy of the name change specimen in a Compact Disc (CD) or as per current guidelines Deed for name change in case of government employees as per Ministry of Home Affairs instructions Demand Draft of the prescribed fee for major or minor Two self-attested passport-size photographs Self-attested photo ID proof Declaration that the information in hard copy and soft copy is identical Covering letter listing all documents enclosed Applications from Gurgaon residents are submitted to the Department of Publication, Civil Lines, Delhi, because Gazette printing is centralized. After successful submission, the Gazette office processes your request and publishes your new name in the Gazette within a few weeks. Gazette Notification – Support & Sample Entry Gazette notification is the final proof of your name change. Once your name is printed in the Gazette, you can use that notification to correct or update your name in: 10th and 12th marksheets CBSE or state board certificates Passport records PAN card and Aadhaar Bank, insurance and property documents You can usually submit your application to the Department of Publication at Civil Lines, Delhi, through registered post or via authorized agents or service providers who offer doorstep assistance in Delhi/NCR. After processing (normally a few weeks), your name appears in the Gazette and the copy can be downloaded from the official e-Gazette portal or obtained through the service provider. Sample Gazette Entry: "This is to notify that [OLD NAME], son/daughter of [FATHER'S NAME], resident of [FULL ADDRESS], has changed his/her name to [NEW NAME] as per affidavit dated [DATE] and publication in [NAMES OF NEWSPAPERS]." Timeline for Gazette Name Change in Gurgaon Affidavit Preparation: Usually done on the same day Newspaper Publication: 2–3 working days (depending on newspaper schedule) Gazette Approval & Publication: Around 30–45 days in normal cases Total Approximate Duration: Around 45 days for the entire procedure, from affidavit to Gazette copy. Name Change Fees in Gurgaon The total cost of a legal name change in Gurgaon is generally much lower than typical lawyer fees. A common breakup looks like this: Government Fee (normal): Around ₹1,100 to ₹1,500 for adults (may vary) Government Fee (tatkal / urgent, if available): Additional charges may be applicable for faster processing (for example, extra Rs 1,000 or as per current rules) Service Provider Fee: Around ₹999 or as per package (for drafting affidavit, arranging newspaper ads and assisting with Gazette filing) Total Estimated Cost: Usually under ₹2,500 for most standard cases, which is much cheaper than many traditional legal routes where fees may start from ₹5,000 or more. Central Government Gazette Office for Gurgaon Citizens The Gazette notifications for name change are managed by the Department of Publication, Government of India. People living in gurgaon generally apply through the Central Government Gazette system. The Government Gazette office is located in the Civil Lines area of Delhi (PIN code 110054). Depending on the current rules, applications may be filed online, by post or through in-person/authorized channels. Under the Constitution of India, every Indian citizen has the right to choose or change their name legally, as long as the intention is honest and not connected with any criminal or fraudulent activity. Benefits of Legal Name Change in Gurgaon Completing your name change through the proper legal process has many advantages: Official recognition of your new name all over India Easy updates in Aadhaar, PAN, Passport and other IDs Permanent record in the Gazette of India, which is valid for life Smoother handling of jobs, background verification and visa processes Clear records for property, inheritance and financial matters Freedom to choose an identity that matches your personal, cultural or spiritual beliefs No strict requirement of hiring a lawyer – the process can be done with proper guidance Marriage and divorce-related name corrections become easier with proper legal proof Simple to show banks, schools, colleges and employers when they ask for proof of name change Special Cases of Gazette Name Change in Gurgaon Generally, the basic process stays the same for everyone (affidavit, newspaper advertisement, Gazette). However, certain special cases need some extra documents. 1. Name Change after Marriage in Gurgaon Many women in gurgaon choose to add or adopt their husband's surname after marriage. To make this valid everywhere, some additional documents are required along with the standard steps. Marriage certificate issued by the marriage registrar Joint affidavit signed by both husband and wife confirming the change of name Husband's ID proof (Aadhaar, PAN or Passport) Once the process is complete and the name appears in the Gazette, the new name can be updated in Aadhaar, PAN, passport and all future documents. 2. Name Change after Divorce in Gurgaon After divorce, some people prefer to go back to their maiden name or choose a new name entirely. In such cases, legal proof of divorce is essential. Certified copy of divorce decree from the family court Affidavit for name change stating whether it is for restoring the maiden name or adopting a fresh name This helps in updating the name in Aadhaar, PAN, bank accounts and other records without dispute later. 3. Minor's Name Change in Gurgaon For children, the parent or legal guardian has to file the application. Birth certificate of the child issued by MCD or appropriate municipal authority School records such as transfer certificate, report card etc. (if the child is already in school) ID proof of parent (Aadhaar, PAN or similar) Once the Gazette notification is obtained, parents can ask schools and other authorities to correct the child's name in their records. 4. NRI Name Change in Gurgaon Non-Resident Indians (NRIs) who wish to change their name usually have to involve the Indian Embassy or Consulate in the country where they live. Affidavit or name change deed attested by the Indian Embassy/High Commission Passport and other ID proofs (Aadhaar or PAN if available) Forwarding of attested papers to the Gazette of India for final processing Once approved, the name change becomes valid in India and helps in updating passports, OCI cards and other related documents, making overseas legal and visa work easier. 5. Name Change in Education Certificates and Marksheet Corrections in Gurgaon Many students face big problems when there is a name mistake in their 10th or 12th marksheet or other educational certificates. For correction, educational boards usually ask for: Proper name change affidavit Newspaper advertisements Gazette notification of name change With correct

documents and guidance, you can: Apply for name correction in CBSE or state board certificates Update name in university marksheets and degree certificates Use the same legal proof for passport, PAN and Aadhaar updates Do not let a name mismatch stop your career growth. Once the Gazette process is done, most boards and universities allow corrections according to their rules. Wrong or old name creating problems in your documents? Get it corrected legally through the Gazette with expert support. Fix My Name Legally × Talk to Lawyer Avail 80% discount City *Select *Select Andhra Pradesh Arunachal Pradesh Assam Bihar Chhattisgarh Goa Gujarat Haryana Himachal Pradesh Jharkhand Karnataka Kerala Madhya Pradesh Maharashtra Manipur Meghalaya Mizoram Nagaland Odisha Punjab Rajasthan Sikkim Tamil Nadu Telangana Tripura Uttar Pradesh Uttarakhand West Bengal Submit Real-Life Experiences and Common Mistakes in Name Change Every year, a lot of people in Gurgaon try to change or correct their name, but many of them face delays only because of small and avoidable mistakes. A few simple examples will help you understand this better. Some people prepare the affidavit but forget to mention their full address or write the reason for name change clearly. Later, when the file reaches the department, officers ask for clarification and the process gets delayed. In some cases, the spelling in the affidavit, newspaper ad and ID proof does not match exactly, so the application is put on hold. There are also people who publish the advertisement in only one newspaper or use a very casual format that does not include details like father's name, age or affidavit date. Even if the ad gets printed, it does not fulfil the legal requirement, and they have to repeat the whole step and pay again for another ad. To avoid such issues, keep these common mistakes in mind: Not matching spellings exactly in affidavit, newspaper and ID proofs Missing important details in the affidavit such as date of birth, full address or father's/husband's name Publishing the ad in only one newspaper or choosing a very small/local paper that is not commonly accepted Sending incomplete document sets to the Gazette office (for example, forgetting the CD, missing signatures or not attaching the DD) Not keeping extra copies of newspapers and affidavits for school, passport office or bank updates later When all steps are done correctly in one attempt, the overall process becomes much smoother. A properly drafted affidavit, correct newspaper ads and a complete Gazette file can save you weeks or even months of follow-up and rework. Online vs Offline Gazette Name Change Process in Gurgaon In Gurgaon, name change can be done through both online-supported and offline/manual methods. The basic steps (affidavit, newspaper ad, Gazette) remain common, but the mode of submission and convenience differ.

Factor	Online Name Change in Gurgaon	Offline Name Change in Gurgaon
Convenience	Submit forms and documents from home with online/remote support	May have to visit offices or send documents physically
Speed	Usually faster (around 30–45 days when filed correctly)	Can be slower due to manual handling or repeated visits
Error Chances	Lower, when guided by experienced professionals	Higher, if you are doing everything alone without guidance
Cost	Generally reasonable with minimal extra service fees	Extra travel and time cost, plus any professional charges

Recommendation: In most cases, using an online or guided process is better. It saves time, reduces mistakes and can be managed from home, especially if you are in a job or busy with studies.

Rules and Limitations in Legal Name Change Although the Indian Constitution allows citizens to choose or change their name, there are some clear restrictions: You cannot change your name only to hide your identity or run away from your past. You cannot change your name just to avoid repayment of loans, legal action or liabilities. You cannot choose a name that is obscene, abusive or offensive. Using too many symbols or unnecessary punctuation marks in names is generally not permitted. If the authorities feel that the name change request is linked with fraud or misuse, they may reject the application.

Services Related to Name Change in Gurgaon Different professional service providers in Gurgaon and across India offer support for:

- Changing full name
- Correcting spelling of name
- Adding or changing surname
- Birth certificate name correction
- Preparing name change affidavits
- Surname change after marriage
- Name change in education certificates
- Name change after change of gender
- Name change after divorce
- Fast-track or Tatkal marriage registration and related name corrections

Why Choose "NameChangePoint" for Name Change in Gurgaon? Although anyone can try to complete the name change process on their own, most people get stuck in small technical points such as format, spelling, or document combinations. NameChangePoint helps you save time, effort and confusion by handling the process in a systematic way. With NameChangePoint, you get:

- End-to-end assistance:** From drafting the affidavit to newspaper publication and Gazette filing, all steps are guided properly.
- Simple document checklist:** We clearly tell you which documents are needed for your specific case – marriage, divorce, minor, NRI or education correction.
- Format-correct paperwork:** All affidavits and Gazette specimens are prepared as per the required legal guidelines so that chances of rejection are minimal.
- WhatsApp and phone support:** You can share documents digitally and get regular updates without visiting any office again and again.
- Transparent pricing:** You are informed in advance about the service fee and government fee. There are no hidden or surprise charges later.
- Time-saving process:** Because the file is prepared correctly in one go, the overall timeline stays within the usual 30–45 days in most normal cases. If you want a guided, hassle-free experience and do not want to struggle with formats or repeated submissions, you can complete your name change in Gurgaon with the help of NameChangePoint and focus on your work, studies or family while the documentation is handled for you.

How to Book Name Change Assistance If you do not want to handle the entire work yourself, you can take help from a professional name change service provider. Normally, the process looks like this: Call or WhatsApp the support team Share your documents through email or WhatsApp Pay the service fee (for example, around Rs 999) through online payment The team prepares your affidavit, arranges newspaper publication and files the Gazette application on your behalf You receive your Gazette copy (digital and/or physical) once it is published You can also fill a query form on the service provider's website with your name, phone number and message. Their team will generally call or message you back to explain the process and costs.

Conclusion The name change process in Gurgaon is completely legal and fairly straightforward when you follow the correct steps. By preparing a proper affidavit, publishing a clear newspaper advertisement and completing the Gazette notification, you can make your new name your permanent legal identity. With the right guidance, you can avoid unnecessary court visits,

confusion and delays. Whether your reason is marriage, spelling correction, personal choice, education certificate correction or any other genuine cause, a properly done Gazette name change ensures that your identity is clearly recognized in all records across India. Once the process is completed, you can confidently update your Aadhaar, PAN, passport, bank accounts, school and college records and all other important documents with your new name – and move ahead in life with a clear and consistent identity. FAQs

Q. How long does the name change process take? + The Gazette publication usually takes around 30–45 days. The complete process from affidavit to Gazette copy takes about 45 days in most cases. Q. Do I need to visit any government office in Gurgaon? + No. The entire name change process can be completed online. NameChangePoint handles affidavit drafting, newspaper ads and Gazette filing on behalf of Gurgaon residents. Q. Can I update my documents after the Gazette is published? + Yes. Once the Gazette is issued, you can update your Aadhaar, PAN, Passport, Voter ID, bank accounts and all other documents using the Gazette copy. Q. Is it mandatory to publish my name change in two newspapers? + Yes. You must publish: One local/Hindi newspaper One national English daily Both are required for Gazette filing. Q. Can I use the changed name for passport or bank account updates? + Yes. After Gazette publication, your new name is legally valid everywhere — including passport, banks, schools, colleges, and government offices. Q. Where do Gurgaon residents submit their Gazette name change application? + Applications from Gurgaon are filed with the Department of Publication (Central Government Gazette), Civil Lines – Delhi. No need to visit physically if you choose online assistance. Q. Which newspapers are commonly used for name change ads in Gurgaon? + Gurgaon residents usually choose: A leading Hindi/Vernacular paper A popular English national daily These are widely accepted by passport offices, schools, banks, etc. Q. What is the total cost of a Gazette name change in Gurgaon? + The total cost is usually under ₹2,500 including affidavit, newspaper ads and Gazette filing (depending on service and newspaper chosen). Q. Can NRIs originally from Gurgaon apply from abroad? + Yes. NRIs can complete the name change through the Indian Embassy/Consulate abroad. The attested affidavit is sent to the Gazette department in India. Q. Can parents change the name of a minor in Gurgaon? + Yes. Parents or legal guardians can apply for minors. Required documents include birth certificate, parent ID proof and a notarized affidavit. Q. Do government employees in Gurgaon need extra documents? + Some employees may need to submit an additional Name Change Deed as per their department rules. It varies from department to department. Q. How many copies of affidavits and newspaper ads should I keep? + Keep 2–3 hard copies and digital copies of both the affidavit and newspaper ads. You'll need them for schools, colleges, banks, Aadhaar and passport updates. Q. Will Gurgaon banks, schools and offices accept the Gazette copy? + Yes. The Official Gazette of India is valid throughout Gurgaon and India. Banks, schools, universities and government offices all accept Gazette-based name change. Q. What stamp paper value is used for the name change affidavit in Gurgaon? + Most affidavits are made on Rs 20 non-judicial stamp paper, or as per Haryana/Delhi notary requirements. Talk to Lawyer Avail 80% discount City *Select *SelectAndhra PradeshArunachal PradeshAssamBiharChhattisgarhGoaGujaratHaryanaHimachal PradeshJharkhandKarnatakaKeralaMadhya PradeshMaharashtraManipurMeghalayaMizoramNagalandOdishaPunjabRajasthanSikkimTamil NaduTelanganaTripuraUttar PradeshUttarakhandWest BengalSubmit Scroll to Top Contact Now